

### **Manchester Multifamily Program Center**

U.S. Department of Housing and Urban Development

# **Section 8 Renewal Policy Training**

February 16, 2001 2001-13

## **Section 8 Renewal Policy Training**

Course Title

Section 8 Renewal Policy

Course Dates, Times, Locations

Dates	Times	Locations
February 22, 2001	1:00 PM - 5:00 PM EST	Your local HUD Office (check with your local HUD office to insure they have satellite broadcast capability and space) Your computer * Your TV *

#### \* Webcast and Satellite Coordinate Information

Watch the training on your computer or television.

Go to **www.hud.gov** and click on **webcasts** (left hand side near the bottom of the page) for details.

Current satellite coordinates for the training:

GE - 1 (C Band)
Keycode W-1
Transponder 1
Channel 1
3720 MHz Horizontal
103 Degrees West Longitude

#### Course Description

The focus of this training is to provide Project Managers, Contract Administrators, OMHAR Staff, Participating Administrative Entities (PAE's), Industry Representatives, Section 8 Project-based Owners and Management Agents with hands on training of the new Section 8 Renewal Policy Desk Guide (available at: <a href="http://www.hud.gov/fha/mfh/mfhsec8.html">http://www.hud.gov/fha/mfh/mfhsec8.html</a>). The guide was issued on January 19, 2001, and provides specific instructions and guidance

for the renewal of expiring project-based Section 8 contracts.

### **Objective**

The training objective is to provide hands-on instructions and examples for participants in preparing, submitting, reviewing and executing renewals of expiring Section 8 project -based contracts. The training will also provide detailed instructions and guidance for reviewing and processing owner opt-out requests, including tenant notification requirements. Upon completion of the training, participants will understand all of the options available to owners at contract expiration and they will be able to identify the appropriate documentation needed for processing renewal and opt-out requests. Participants will also be able to identify the specific processing steps that are to be taken when renewing an expiring Section 8 contract, including, execution of the renewal contract.

### **Target Audience**

Project Managers, Contract Administrators, OMHAR Staff, Participating Administrative Entities (PAE's), Industry Representatives, Section 8 Project-based Owners and Management Agents.

## **Units Available for Occupancy**

The following properties have units available for immediate occupancy:

#### Canton, ME

Whitney Brookside Homes, Whitney Brook Ln, Canton, ME 04221							
20 - 1BR	/ 202 Direct Loan (elderly/handicapped)		Available:	1 - 1BR			
Contact:	McCollister Realty Management 109 Canton Pt Rd	207-597-2677 janemc@megalir	ık.net				
	Canton, ME 04221	-					

#### Leeds, ME

Spring Rock Park, 802 Church Hill Rd, Leeds, ME 04263						
20 - 1BR	R / 202 Direct Loan (elderly/handicapped)		Available:	1 - 1BR		
Contact:	Spring Rock Park 802 Church Hill Rd Leeds, ME 04263	207-946-7123				

Do you have units available for occupancy?

Future issues of the NEWS<|>FLASH will feature properties with units that are available immediately for occupancy and properties that do not have any applicants on their waiting list. If you would like your property listed, please send an email to kevin\_pillsbury@hud.gov containing the following information: property name, property address, type of project (family, elderly, CMI, ...), number of units available, type of units, contact information (management agent, address, phone, ...).

## **Email Mailing List**

Our email mailing list is used to send the NEWS<|>FLASH and other important HUD information.

To join our email mailing list, to notify us of an email address change, to verify you are on our email mailing list (you thought you had joined, but you are not receiving the NEWS<|>FLASH directly), please email Kevin Pillsbury at kevin\_pillsbury@hud.gov. If you do not receive a response/confirmation to your email, please email again and include your phone number (we have had trouble with a few email addresses).